

Chairs' Briefing

A termly briefing for Chairs of Governors



Monday 25 January 2021 Live Event / Webinar (6.00 pm—7.00 pm)

The Governance Services Team would like to invite all Bolton Chairs to our termly Chairs' Briefing Session. The purpose of the briefing is to prepare Chairs for their forthcoming governing & trust board meetings and to equip them with the knowledge, information and advice needed to effectively undertake their role.

Whilst social distancing measures continue to operate, and to ensure the safety of all service users and staff, this term's Chairs' Briefing will again be held as a live virtual/webinar event. A recording of the session will be made available for those that cannot make the event time via the Governance Gateway from 26 January 2021. This can be viewed anytime at your leisure. A Q&A service will also be available at the live event and an event link will be sent to all those booked on the event in due course.

Areas of focus for the Spring term session are:

- **Governance Services Update**
- **Spring Term Meeting Updates:**
 - **Schools Financial Value Standard (Maintained Schools)/ School Resource Management Self Assessment Tool (Academy Trusts)**
 - **School Holiday Pattern 2021-22**
 - **Updated Requirements re: Publication of Statutory Information**
 - **The SEND Handbook**
 - **DfE Governance Handbook 2020**
 - **DfE Governance Role Descriptors**
- **Governing Virtually During Lockdown**

Bookings for the briefing are free of charge for all chairs of governing & trust boards that purchase the Governance Services Clerking and Support Service Level Agreement (SLA). A cost of £40.00 will be charged to those schools and academies for chairs attending from boards that do not buy into this service. For further information and to reserve your place on the briefing, please visit the Governance Services website via this following link [\[Book Now \]](#)

Alternatively bookings can be made by contacting Marie Ahmad, Governance Development Officer on **01204 332104** or via email at marie.ahmad@bolton.gov.uk.

Governance Services Team
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