

Chairs' Briefing

A termly briefing for Chairs of Governors



Monday 27 September 2021

Live Event / Webinar (1.30 pm — 2.30 pm)

Face-to-Face Session (6.00 pm — 7.30 pm)

The Governance Services Team would like to invite all Bolton Chairs to our termly Chairs' Briefing session. The purpose of the briefing is to prepare Chairs for their forthcoming governing & trust board meetings and to equip them with the knowledge, information and advice needed to effectively undertake their role.

This year we return to delivering two sessions of our termly Chairs' Briefings and their format has been informed by the consultation we undertook last term. The afternoon session will be held as a live virtual/webinar event. A Q&A service will also be available at the live event and an event link will be sent to all those booked on the event in due course. A recording of the session will be made available from 29 September 2021 and can be accessed via the Governance Gateway . This can be viewed anytime at your leisure.

The evening session is a face-to-face briefing and will be held at the Bolton Science and Technology Centre, Minerva Road, Bolton, BL4 0HA. **Booking is essential for both sessions.**

Areas of focus for the autumn term session are:

- **Introduction to our new Assistant Director for Inclusive Education and Learning: Geraldine Whitehead**
- **Governance Services Update**
- **Support for Chairs:**
 - **Consultation Findings: Chairs' Briefings 2021-22**
 - **Revised NGA Skills Audit Templates**
- **Autumn Term Meeting Updates**

Attendance at the briefing is free of charge for all chairs of governing & trust boards that purchase the Governance Services Clerking and Support Service Level Agreement (SLA). A cost of £40.00 will be charged to those schools and academies for chairs attending from boards that do not buy into this service.

For further information and to reserve your place on the briefing, please visit the Governance Services website via this following link [\[Book Now \]](#)

Alternatively bookings can be made by contacting Marie Ahmad, Governance Development Officer on **01204 332104** or via email at marie.ahmad@bolton.gov.uk.

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