

Chairs' Briefing

A termly briefing for Chairs of Governors



Monday 25 September 2023

Pre-Record Event **

**** Following the devastating fire at SS Simon and Jude's, the Local Authority are providing space at the Bolton Science and Technology to allow for face to face teaching to continue in the autumn term. This will mean that there will be some disruption to training and events that are usually held at the site in the first half of the term, and we will adapt the programme to allow for alternative arrangements.**

Therefore the autumn term Chairs' Briefing will now only be available via the pre-recorded video session and the afternoon in-person event has been cancelled.

The Governance Services Team would like to invite all Bolton Chairs to our termly Chairs' Briefing Session to be held via a pre-recorded session. The purpose of the briefing is to prepare Chairs for their forthcoming governing & trust board meetings and to equip them with the knowledge, information and advice needed to effectively undertake their role.

Areas of focus for the autumn term session are:

- **Governance Services Update**
- **Autumn Term Meeting Updates**
- **Safeguarding and Keeping Children Safe in Education**
- **Ofsted Framework Update**
- **School Suspensions and Permanent Exclusions**
- **Meeting Procedures - Governance Pre-appointment Procedures and the Single Central Record**
- **Development - Effective relationships: Chair & Head Teacher/Principal**

Bookings for the briefing are free of charge for all chairs of governing & trust boards that purchase the Governance Services Clerking and Support Service Level Agreement (SLA). A cost of £40.00 will be charged to those schools and academies for chairs attending from boards that do not buy into this service. The video will be released via the Governance Gateway on the day and delegates will receive an email to advise when it is accessible.

To receive the pre-recorded video, booking is essential

For further information and to receive the pre-record video session via the Governance Gateway, please visit the Governance Services website via this following link [\[Book Now \]](#)

Governance Services Team
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Bolton Council